

## MEMBERSHIP RELATIONS COMMITTEE Meeting Agenda

**Tuesday, May 13, 2025**  
**Zoom Meeting**  
**9:30 a.m.**

- I. **CALL TO ORDER**
- II. **✓ APPROVAL OF MINUTES:** February 11, 2025 (pg. 1)
- III. **MEMBERSHIP RELATIONS COMMITTEE REPORTS**
  - A. Grant Administration Report (pg. 4)
  - B. Training & Risk Management Services Report (pg. 8)
  - C. Benchmark Analytics Update (pg. 12)
  - D. Critical Claims Report (pg. 14)
- IV. **KNOWBE4 SUBSCRIPTION UPDATE & FUTURE PLANNING** (pg. 15)
- V. **✓ LOSS CONTROL VISIT CYCLE OPTIONS** (pg. 19)
- VI. **✓ MEMBER MARKETING & RETENTION REPORT** (pg. 44)
- VII. **CARY AREA PUBLIC LIBRARY DISTRICT NOTICE OF WITHDRAWAL** (pg. 52)
- VIII. **✓ MODIFICATIONS FOR MEMBERSHIP SELECTION, WITHDRAWAL, & EXPULSION POLICY** (pg. 56)
- IX. **✓ ADVISORY & WORKERS' COMPENSATION FOCUS PROGRAM UPDATE** (pg. 64)
- X. **✓ 2024 CLAIMS TO CONTRIBUTION REPORT** (pg. 65)
- XI. **✓ CLOSED MEETING**
  - Executive Director's Performance Review – Discussion
- XII. **CONFIRMATION OF NEXT MEETING**
  - Tuesday, September 9, 2025, 9:30 a.m.; Via Zoom
- XIII. **✓ ADJOURNMENT**

*To ensure a quorum, please contact Donna Morin at [donnam@irmarisk.org](mailto:donnam@irmarisk.org) or (708) 236-6349, if you are not able to attend the meeting.*

Copy to: Jason Bielawski, IRMA Chair

**✓ Vote needed**